

NOMINATION FORM
CREATING THE LEADING- EDGE PROGRAMME 2022

TITLE, INITIALS, SURNAME	
FIRST NAMES	
UNIVERSITY	
STAFF NUMBER	
ID NUMBER	
WORK TEL	
CELL	
EMAIL ADDRESS	
DEPARTMENT	
JOB TITLE	
LINE MANAGER	
	NAME:
	POSITION:
	EMAIL:
PROVIDE A BRIEF MOTIVATION IN SUPPORT OF YOUR APPLICATION TO ATTEND THE COURSES YOU HAVE SELECTED (AS INDICATED ON THE NEXT PAGE).	

Please place a tick or cross against the course or courses you wish to attend, and diarise the dates and times
(See the full brochure for the specific times)

Course Code		Dates	Wish to
Core Courses			
<i>(CHEC encourages participants to register for the programme as a whole)</i>			
1.1	Understanding the self in relations to others	4, 6, 8 April	
1.2	Higher Education in Context	2, 4, 6, 9 May	
1.3	HE strategic planning	27 May, 3, 10 June	
1.4	Achieving Strategy through Operational Excellence	29 July and 2, 5 August	
1.5	Digital transformation in HE	2, 5, 7 September	
1.6	Performance engagement and succession planning	3, 5, 7 October	
1.7	Effective Communication Strategies for the HE Manager	7, 9, 11 November	
Personal Development Electives			
2.1	Leading in employee relations	20, 22 June	
2.2	Resilience and wellness in a time of turbulence	15, 17 August	
2.3	Leading through Creativity, Problem-solving, Entrepreneurship	17, 19 October	
3.0	The virtual and training environment Workshops	13 April and 13 July	

Participant contract

I agree to:

- Where applicable, study the relevant pre-reading in preparation for the courses;
- Give my full attention on the days of the programme, and any follow-up sessions or working group sessions that I may be required to attend;
- Participate and contribute as an individual and as a group member;
- Adhere to the cancellation policy as set out in the CLE Programme Brochure;
- Encourage my line manager to assess my development and application in the workplace of the skills acquired during this programme.

Signed: (Programme participant)

Date:

Declaration by line manager

- I support the above staff member's application to participate in this Regional Development Programme.
- I undertake to assist and support this staff member by assessing and coaching him/her in the transfer of the skills into the workplace.

Signed: (Line Manager)

Date:

Declaration by training manager

- The Institution supports the staff member's application to participate in the Creating the Leading-Edge Programme.
- We undertake to assist and support this staff member by assessing and coaching him/her in the transfer of the skills into the workplace.

Signed: (Training Manager)

Date:

Please diarise the dates of the courses you have applied for. The training department at your university will inform you of whether or not you have a place on each course. Please address any queries on the application and selection process to your university training department.